



Agency Clinical Quality Management Committee – Regular Quarterly Meeting

Tuesday September 19, 2023 | 1:00 PM

741 W Colonial Dr. Orlando, FL 32804

Public Access via Zoom

Please silence your electronic devices* *Microphones are automatically muted

Audio and Video is recorded for video QMC meetings

CALL TO ORDER	1:00 PM	Chair
MOMENT OF SILENCE	1:00 PM	Chair
INTRODUCTIONS/ROLL CALL	1:01 PM	Chair
REVIEW AND APPROVAL OF AGENDA	1:05 PM	Recorder
REVIEW MINUTES	1:06 PM	Recorder
ROBERT’S RULES OF ORDER REVIEW VIDEO	1:07 PM	Parliamentarian

REPORTS OF OFFICERS

Quality Management Plan Performance Measures <i>Current measurements and analysis</i>	1:25 PM	Wyatt Haro (QM)
Stakeholder Involvement - People Living with HIV/AIDS <i>Current client satisfaction survey and Lake County Client Advisory Board</i>	2:00 PM	Wyatt Haro & Janice Romano
QMC.001 – Jobs Inclusion Resolution Status Update	2:30 PM	Angus Bradshaw
QMC.002 – Fair Distribution of Workload Status Update	2:35 PM	Wyatt Haro

UNFINISHED BUSINESS

NEW BUSINESS

Proposed modification to QMP <i>Language includes Lake County CAB, and removal of text</i>	2:40 PM	Wyatt Haro
Meeting Length <i>Meeting time allotted was based on monthly meetings</i>		Discussion: 3 Minutes Each
Discreet External Communication <i>Protecting the client’s privacy and HIV status – Requested Topic</i>		Discussion: 7 Minutes Each
Client Closure Limitations <i>Behavior/actions that constitute client closure with agency – Requested Topic</i>		Discussion: 7 Minutes Each

OPEN FLOOR 10 minutes

ADJOURNMENT Chair

**Next QMC Meeting:
January 16, 2024
1:00 PM**

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