

PDSA Worksheet

Organization/Group Name: MOL Food Card Survey Test Group

Date: <u>March 13, 2024</u> Initiated by: <u>Wyatt Haro</u> Cycle # <u>2</u>
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Purpose of this cycle:

PLAN the change, prediction(s) and data collection	
THE CHANGE: Clients are asked to complete a food card survey via electronic format.	
What are we testing?	The process for clients and case managers to collect survey data for food cards via electronic format.
On whom are we testing the change?	Clients receive food cards from three referral specialists located in a different county.
When are we testing?	March 13, 2024 through April 23, 2024
Where are we testing?	Case managers will be testing in their office locations.
PREDICTION(s):	
What do we expect to happen?	Clients may be resistant to technology or provide information for fear of losing the service, but the majority of clients feel empowered with the new process.
DATA:	
What data do we need to collect?	Case managers report for each cycle the client's responses to the survey, technical issues experienced, and how easy/hard it was for client to complete the survey.
Who will collect the data?	Each case manager will submit a QM Food Card Survey Test Experience report.
When will the data be collected?	Each cycle will be approximately four weeks. Data will be provided at meeting.
Where will data be collected?	At each location participating in the test.
DO: Carry out the change/test, collect data, and begin analysis	
What was tested?	
What happened?	
Observations:	
Problems:	
STUDY: Complete analysis of data. Summarize what was learned and compare to prediction (Use back of form to elaborate).	
ACT	
What adjustments to the change or method of test should we make before the next cycle?	
Are we ready to implement the change we tested?	
What will the next test cycle be? (use back of form to elaborate)	